



Show Dates and Hours:

Wednesday, October 12 9:00 ^{AM} - 3:00 ^{PM}
Thursday, October 13 9:00 ^{AM} - 3:00 ^{PM}

Move - In Hours:

Tuesday, October 11 8:00 ^{AM} - 8:00 ^{PM}

All Exhibits must be complete by 8:00^{PM} on Tuesday October 11, 2010. If an exhibitor fails to install in its assigned space by that time, LCI reserves the right to take possession of the space and no refund will be provided to the exhibitor.

Move - Out Hours:

Thursday, October 13 3:15 ^{PM} - 8:00 ^{PM}

Early teardown is not allowed. All members of the public must be out of hall before vehicles are allowed to enter for teardown. All exhibits must be removed from the Long Beach Convention Center by 8:00 ^{AM} Thursday, October 13, 2011. All exhibitor displays or materials left in booths after this time will be packed and shipped at the discretion of show management, and all applicable service charges will be applied to the exhibitor.

Exhibitor Badges:

Please register your booth staff in advance to save time using the Staff Registration Form in this exhibitor manual and fax to:
(714) 434-3862.

The exhibit booth staff can pick up their badges at the Exhibitor Registration Counter from 8:00 ^{AM} - 8:00 ^{PM} on Tuesday, October 11, 2011 or at 8:00 ^{AM} on Wednesday, October 12 and Thursday, October 13, 2011.

Important Contact Information:

Decorator: EZ Expo – (909) 624-1697
Electrical: Edlen Electrical – (714) 985-1800
Audio Visual: Projection Presentation – (562) 499-7546
Lead Retrieval: Expo Badge – (714) 342-3390

Indoor Booth Sizes

Inline 10' x 10' and end caps are draped
10' x 20' and larger booths are floor marked only.

Parking:

Parking is \$10.00 per vehicle.
Oversized vehicles are \$20.00.

Payment Terms/ Cancellation

As stated in your contract, all booths should be paid for before exhibiting. 50% of cost is due immediately by Exhibitor as deposit upon receipt of invoice. Full payment is due in full within 90 days of invoice date. All deposits made are non-refundable. All payments made are non-refundable after August 15, 2011.

Seminar Hours:

Wednesday, October 12, 2011

Both 1 hour and 2 hour seminars are scheduled between 8:00 ^{AM} - 3:30 ^{PM}

Thursday, October 13, 2011

Both 1 hour and 2 hour seminars are scheduled between 8:00 ^{AM} - 3:30 ^{PM}

Registration Hours:

Registrations for both days are: 7:30 ^{AM} - 3:00 ^{PM}

For Additional Questions or Concerns:

(714) 979-5276 Ext.130
tlesales@landscapeonline.com