

THE 2009 TURFGRASS & LANDSCAPE DESIGN • BUILD • MAINTAIN EXPO

Show Dates and Hours

Wednesday, November 4 **9:00 – 2:30 PM**
Thursday, November 5 **9:00 – 2:30 PM**

Move-In Hours:

Tuesday, November 3 8:00 – 8:00 PM

All Exhibits must be complete by 8:00PM on Tuesday November 3, 2009. If an exhibitor fails to install in its assigned space by that time, LCI reserves the right to take possession of the space and no refund will be provided to the exhibitor.

Move-Out Hours:

Thursday, November 5 2:30 – Midnight

Early teardown is not allowed. All members of the public must be out of hall before vehicles are allowed to enter for teardown. All exhibits must be removed from the Long Beach Convention Center by 12:00 Midnight, Thursday, November 5, 2009. All exhibitor displays or materials left in booths after this time will be packed and shipped at the discretion of show management, and all applicable service charges will be applied to the exhibitor.

Exhibitor Badges:

Please register your booth staff in advance to save time using the Staff Registration Form in this exhibitor manual and fax to (714) 979-3543.

The exhibit booth staff can pick up their badges at the Exhibitor Registration Counter from 8:30 AM - 5:00 PM on Tuesday, November 3, 2009, or at 8:00 AM on Wednesday, November 4 and Thursday, November 5, 2009.

Address:

Long Beach Convention Center
300 E. Ocean Blvd
Long Beach, CA 90802

Indoor Booth Sizes

Inline 10' x 10' and endcaps are draped
10' x 20' and larger booths are floor
marked only.

Outdoor Booth Sizes

20' x 10', 20' x 18', 20' x 35'

The following information must be provided to Landscape Communications, Inc. (LCI) BEFORE you exhibit. Please either fax your certificate to (714) 979-3543 or mail a copy to LCI, 14771 Plaza Drive, Suite M, Tustin, CA 92780.

Please also make sure LCI is named as an additional insured.

Certificates of Insurance:

Exhibitors **must** maintain Commercial General Liability and Blanket Contractual Liability insurance. The limits for bodily injury and property damage combined shall be at least \$1,000,000. Certificates of insurance stating such limits shall also state the policy may not be cancelled without 15 days advance written notice to LCI.

All property of the Exhibitor is understood to remain in their custody and control in transit to or from the confines of the exhibit hall, subject to the Official Rules and Regulations as agreed on the Exhibit Space Contract.

Expo and/or Institute Exhibiting companies must provide certificates of insurance evidencing the required insurance coverage.

This coverage must be in effect November 3, 2009 through November 06, 2009 for the Expo.

LCI must be named as an additional insured on certificate. These certificates must be provided to LCI prior to exhibiting at the show. Failure to provide the certificate will cause the exhibitor to be prevented from exhibiting at the show and the said exhibitor shall forfeit all monies paid for at the said event.

For Additional Questions or Concerns:
Contact: Margot Boyer
(714) 979-5276 Ext.123
mboyer@landscapeonline.com